

BALTO KC

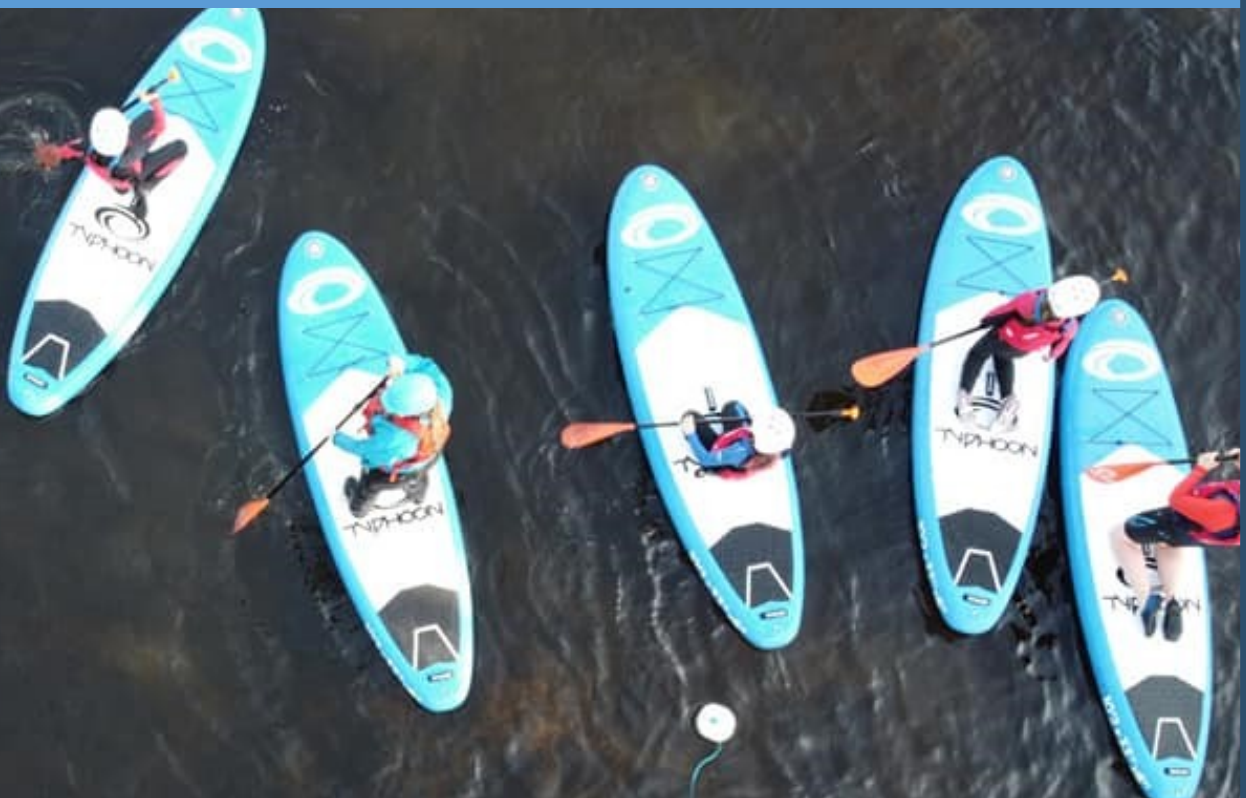
AGM 2020

7th Sept



Agenda

1. Chairpersons opening & Meeting brief
2. Apologies
3. Adoption of the agenda for the AGM
4. Confirmation of the Quorum for AGM
5. Treasurers Report 2019 accounts summary
6. Motions received
7. Chairpersons development report
8. Secretary's membership report
9. Child protection officers report
10. Safety officers report
11. PR officers report
12. Covid officers reports
13. Nominations and election of members to the committee
14. Any other business
15. Closing



Chairpersons opening & Meeting brief

Chris thanked everyone for attending and gave a brief description of the purpose of todays AGM and the ambitions / expectations to be achieved

Apologies

None received— AGM attendance tickets were free of charge and offered to all eligible members via social media. 100% attendance was achieved for all tickets booked

Attendees

Graham Ball, Patrick J Doyle, John Curran, Eoin Curran, Anthony O'Brien, Melanie Fagan, Julie Oloan, Chris O'loan

Adoption of the agenda

Proposed: Graham Ball

Seconded: John Curran

Vote: All agreed

Confirmation of the Quorum

Proposed: John Curran

Seconded: Patrick J Doyle

Vote: All agreed



Treasurers summary 2019 (Jan—Dec)

We started the year with a balance of €1,983.26

We had credits of €53,502.12

We had Debits of €53,570.76

We finished the year with a balance of € 1,914.62 and a new fleet of boats and equipment.

We needed CU loans as we had to buy the equipment first, we were then refunded by The sports capital grant, and the grant was used to pay back the loans.

The break down was as follows

Income

€ 1,378.41 – Membership fees

€ 1,065.20 – River Trips

€ 3,277.22 – River sessions

€ 2,277.66 – Pool sessions

€ 923.30 – Intro course

€ 22,200 – credit union loan

€ 21,223.75 – sports capital grant

€ 640.66 – Misc fund raising, petty cash, CU dividends

€ 515.92 - Unclaimed debits

Outgoings

€ 1,670 – CI Fees

€ 24,619.30 – Equipment

€ 22,587.19 – Credit union loan repayment

€ 2,395 – Coach costs

€ 1,320 – Pool costs

€ 221 – Web site fees

€ 758.27 – misc outgoings, Halloween hall hire, BBQ, Gifts for intro helpers, church donation.

We will have recurring fees in 2020 consisting of church donations for shed and insurance for all the equipment in the shed.



Motions to the constitution

1. Classes of Membership— Proposed Chris O'loan—Seconded by Patrick J Doyle Vote—all agreed

To align with CI membership I would propose to add D. Associate membership
Its purpose is to cover people helping but not participating in water activities

2. Acceptance—Proposed Chris O'loan—Seconded by Patrick J Doyle Vote—all agreed

I propose to add "Dual club membership is solely at the discretion of the committee, Balto KC reserves the right to refuse membership at its discretion, without disclosing the reason"

3. Subscription—Proposed Chris O'loan—Seconded by Melanie Fagan Vote—all agreed

Given that the year has changed I propose to change from Subscription to Membership and the text changes to "The rates of subscription shall be determined by the members in General meeting and shall be due on election and, thereafter, full rates are due before January in each calendar year or part thereof when in the calendar year.

4. Cessation of Membership—Proposed Chris O'loan—Seconded by Patrick J Doyle Vote—all agreed

I propose to change to the following wording "Any member violating any of the rules or regulations of the Club or being adjudged guilty of unsatisfactory conduct specifically if in breach of the clubs code of conduct and the covid code of conduct may, by resolution of the General Committee, be suspended or expelled. Any member so suspended or expelled may appeal to a Special General Meeting if such an appeal is sponsored by not less than 60 per cent of members who are entitled to vote"

5. Sections—Proposed Chris O'loan—Seconded by Patrick J Doyle Vote—all agreed

I propose to remove this altogether as we are a small club and sub committees serve no purpose in our structure

6. General Meetings—Proposed Chris O'loan—Seconded by Eoin Curran Vote—all agreed

I propose to change the wording to "At all General Meetings not less than 10 per cent of the members of the Club that are eligible to vote shall constitute a quorum"

7. Voting—Proposed John Curran—Seconded by Patrick J Doyle Vote—all agreed

I propose to change the wording to Only full members and members over the age of 18 years who have been members of the club for a minimum of one year or more from the date of the AGM are entitled to vote at all meetings.



Chairpersons report

2019 / 2020 was a significant year in respect to development

Largest success by far was the successful capital grant allocation this has been instrumental in improving the club ability to grow and become more diverse with quality equipment and gear

We successfully trained and had assessed our third instructor in the club,

We ran a strong program of river safety delivering two accredited river raining days and a classroom based program throughout the dark winter nights.

We successfully took 17 people through L2 skills, 11 passed their L3 skills and one club member progressed themselves to achieve L4 Skills.

Freestyle development has grown significantly and played a large part of our river trip program with club members attending regional development squads, national competitions and invested in hiring in freestyle coaches.

Continued involvement in national competitions ranging from Paddlefest into Galwayfest in 2020 where we had club members putting down impressive times and achieving podium positions.

Club training and trips sessions were well attended throughout the year

Pool sessions were also well attended and ran by a different instructor for the first year ever

The club was instrumental in engaging with CI for the Covid back to play plan – so much so our timeline grid was adopted for use for all clubs

Incredibly successful summer and intro camps were ran, growing our membership, incredibly profitable for club funds and allowed engagement of the next generation of instructors for the club

Engaged with Wicklow LSP and garnered a great working relationship with funding for courses and inclusivity equipment

Two club members booked into level 1 instructor training September

Four Club members booked into level 2 instructor training in October

Engaged with CI to part fund costs for instructor training

Applying for a Wicklow Co Co grant to pay 50% of the cost for instructor training, in the interim the club is funding before the application irrespective if it is successful or not



Chairpersons report

Goals for the balance of 2020 & into 2021

Continue to build on the instructor development program, financial support for training and development workshops to get each wave ready

Freelance instructor engaged to help club trips to be ran and cater for our growing club this year

Senior instructor following a development plan to achieve L5 skills, L4 Instructor, RSR 3 and to become an accredited level 2 Instructor tutor / trainer

Deliver a strong Winter trip program that will cater for each of the levels within the club

Build club funds and aim to hopefully purchase and run a vehicle that will allow more club members to join on trips (Significant obstacle is the cost and complexity of running after purchase)

Diversify trips and include more opportunities for SUP and canoes

Drive development for more club members to achieve L2 & L3 Skills

Drive a training program and arrange for a group L4 assessment

Refresh, refocus and continue to train River Safety Rescue skills

Continue to build the freestyle development program and push members through to competitions

Build and re-develop and inclusivity program that had to be stalled for 2020 due to Covid

Work with the pool management team and when safe to do so return to pool sessions, schedule already booked since February

Train for and have a strong representation at Galwayfest 2021



Secretaries report

As on 4/9/2020 we have a total of 84 members and extremely proud to have 50/50 equal gender with an equal split of 42 female & 42 male.

We have 51 juniors & 33 seniors which is a 61/39 % split.

We have done well to increase our club membership in 2020 especially with Covid-19.

We ran both a very successful summer camp and intro course during the month of July that increased our members and have managed to safely launch the club sessions back to keep our club members active.

Going forward we are liaising with pool to hopefully continue our winter calendar as per normal to keep everyone in the water and will continue weekly trips and floodlights sessions for the hardier and more experienced paddlers .

Child protection officers report

Child Protection Officer - Melanie Fagan

This role was taken up in September 2019 after completing safeguarding 1 and 2 workshops.

Actions taken in 2019/2020

Safeguarding Statement and Code of Conduct were updated and displayed on clubhouse door.

Committee members roles and photos were compiled and displayed on clubhouse door.

Risk assessments updated and completed.

Safeguarding 1 course held in local hall for all adults (paddlers and parents)

Plans for 2020/2021

Have new committee members Patrick Doyle & Graham Ball complete safeguarding 1 and Garda vetting up to date.

Update committee poster on clubhouse door with new committee photos.

Ensure new members and new parents are aware off all committee members and there roles.

Continue to update Risk Assessments and Code of Conduct



Safety officers report

Hello my name Patrick j Doyle I was appointed the safety representative for Balto kc In may 2020

We have had a very hard year on the club with Covid madness and We've have had to bring a lot of restrictions in with covid.

Lower numbers out on the water

Temperature check on every meeting

Covid tracing :use of hand sanitiser

Masks to be club house and if we are travelling together

Disinfecting all equipment after every use

We are now training new Level 1 and level 2 instructors to make it better for are junior paddlers

We have up coming rsr 1 and rsr 2 courses

We have level 1 Level 2 Level 3 Skills course's in next few weeks

We will be running general safety training in the church hall as well this year

The club is growing in every way.

The next year will be exciting for us and are club members



Public relations officer report

The position of PRO for Balto Kayak club was appointed in May 2020.

The majority of public relations and contact with members and non-members is through social media sites like Facebook and Instagram.

Balto KC has 2 presences on FB.

One is a public page which promotes club activities with videos and pictures of club activities such as river trips, freestyle training sessions etc.

Upcoming events are also published on this page in order to drive ticket sales.

This page has 991 likes and 1043 followers as of Friday 4th September.

Videos on this page get an average of 200 views and posts gain between 10 and 40 likes on average.

This page also contains contact information for the club and a direct messaging tool.

The other page on Facebook is a Private members group which has 103 members as of Friday 4th Sept.

This page is used to promote events, club information, and has hosted many question and answer sessions that are more suited to a private forum.

People have to request to join this group and have to be approved by admins.

It is also a place for club members to ask about upcoming events, sell equipment and other activities.

Tickets for all club events are sold through this page via the eventbrite platform.

Balto KCs Instagram page is used to publicise club events, trips and activities.

It is has a following of 330 people as of Friday 4th september.

Balto Kayak Club's Instagram page has 93 posts going back to October 2018, but the vast majority (90) of the posts have originated from June 2019.

The page averages 20/30 likes per post, and this is growing.

Balto kayak club is very rare with an almost 50/50 gender breakdown among members.

The club is actively engaged in encouraging female participation with regular Ladies nights, promotion of initiatives such as #Bridgethegap and encouragement of our female members to put themselves forward for instructor training.

Report compiled by

Graham Ball PRO Balto Kayak Club



Covid officers report

2020 has been a very difficult year for clubs and the country as a whole. The global pandemic has been difficult for people to adapt to personally, professionally and in our case in their hobbies & Interests.

In March we first noticed the implications at Galwayfest and shortly after the country went into full lockdown. At first there was very little guidance for sport and clubs however as a club we interpreted the rules and how it impacts us as a club and immediately implemented our covid restrictions and protocols.

Albeit we could not travel or play we wanted to keep club members engaged and created a series of video challenges, this proved really popular and engagements on social media were really impressive.

Settling into lockdown the government announced their phased roadmap and we began to interpret how this would affect us and what protocol's we would need to return to play. At this point we engaged with other clubs holding many zoom calls and then approached Canoeing Ireland to discuss a return to play roadmap. We created an adaption of the Government roadmap and made it paddling specific, this roadmap was adopted by CI and rolled out to the whole country.

As the phase relaxed we stuck strictly to the government guidelines ensuring that all distances and ratios were strictly adhered too. In Phase 1 18th May we returned in very small peer paddling groups, Phase 2 on the 8th June saw the club return back working with smaller numbers of 8. Phase 3 on the 29th June saw the club return fully.

The club invested significantly in PPE and sanitising equipment with communications to club members being very informative and explicit on everyone's responsibility. For clear understanding all members were requested to fill in the Covid code of conduct where all protocol's were clearly laid out, no one would be allowed to return if this was not completed – safe to say we achieved 100% full compliance. The committee agreed very strict requirements of itself to manage distancing, sanitising and rescue protocols.

All members since returning have complied fully with all protocols.

In July masks were deemed necessary in all public indoor spaces – the club immediately implemented an addition to the protocols and masks were deemed necessary when entering the club house and surrounding grounds.

In August county specific lockdown came into effect and outdoor groups were capped again to 15. Immediately the club responded with full compliance and updated our covid protocols to comply and keep everyone safe. This was a difficult time as some of members resided in Kildare and had the agony of seeing the club continue to have fun.

Trips until August were specifically restricted to park and play, late August saw a return to trips with shuttles and a new set of protocols were implemented – we now move through September in the hope that group sizes increase and we begin to play our covid protocols for our return to pool sessions



Committee role nominations

Chairperson

Nominated: Chris O'loan

Proposer: John Curran

Seconded: Patrick Doyle

Vote: All agreed

Public relations officer

Nominated: Graham Ball

Proposer: Julie O'loan

Seconded: Patrick Doyle

Vote: All agreed

Secretary

Nominated: Julie O'loan

Proposer: John Curran

Seconded: Graham Ball

Vote: All agreed

Safety officer

Nominated: Patrick J Doyle

Proposer: Melanie Fagan

Seconded: Anthony O'Brien

Vote: All agreed

Treasurer

Nominated: John Curran

Proposer: Melanie Fagan

Seconded: Eoin Curran

Vote: All agreed

Training & Development officer

Nominated: Anthony O'Brien

Proposer: Chris O'loan

Seconded: Graham Ball

Vote: All agreed

Child protection officer

Nominated: Melanie Fagan

Proposer: John Curran

Seconded: Graham Ball

Vote: All agreed



Any other business

New club strategy to be drawn up for 2020 / 2021

Club briefing session to be held when the group restrictions are lifted to go through the club strategy

Review to take place on the code of conduct to confirm that all trainee instructors are covered for respect, safety, welfare and are positioned with a level of authority while they are training

Freestyle development programme to be continued in club but also with South East Freestyle development squads

Inclusivity plans for 2020 were shelved due to Covid—ensure these are on the strategy for 2021

Vehicle / trailer debate—for 4 years the club has tried to seek guidance on running a van. The purchase could be done tomorrow but the running is fraught with complexity and high costs. Committee will continue to seek advice to see if this can be achieved.

Chairpersons closing

2019 was a significant year in that it's the first time we have even applied for any funding support and we achieved a fantastic result. The development of members within the club has been exceptional and we will continue to be creative in development plans going forward.

I would like to thank all of our wonderful members for joining us but in particular I would like to extend a huge thanks to the Committee members for all of their support. For many years it was just Julie and I and having the team with us now it lightens the load and allows much more collaboration on development. There is a significant amount of work done behind the scenes and I'd easily say there 30 hours of admin completed by the committee each week outside of the sessions—without them we could not achieve what we do.

Thank you all and see you on the water

